Meeting minutes 20/2/23

Members present: John Johnston, Joe Black, Rory Mackintosh, Daniel Beardmore, Jonathan Cloke, Duncan Hastie

Absent: None

Report feedback – Iain discussed that we should reduce the amount of text in our report, and that some information could be better communicated by flowcharts and other visual aids. The group received largely positive feedback, but the only main concern was a difference in writing styles, something which the group noted to improve on for the next reports delivered.

Server – John discussed difficulties with setting up the server space for us to work on. There had been a lack of communication on the university’s behalf, and no response from tech support. Iain will attempt to communicate with university staff to speed up the process if no further progress is made soon.

For next week (27/2/23) we will endeavour to have a working prototype which we can look at and analyse for further work

Self-evaluation

– in the coming weeks, we will have to submit a self-evaluation report. This requires a lot of critical evaluation of the team and will focus more on our ability regarding teamwork and as people, rather than our technical progress as a team.

* John and Jonathan spoke from their experiences in industry about the importance of thinking the evaluation through properly, and how the team should approach this task with a mindset like how one would approach an industry-style review (like a job interview).